



# How to Request Money Using Online Banking

## How to Login to Your Online Banking Account

Login to your Copperfin account in these easy 3 steps:

### 1. Visit Website

Navigate to [Copperfin.ca](http://Copperfin.ca) and click the copper 'Online Banking' button to the right of the main image on the page.

### 2. Select Branch

Select your home branch from the Select Branch drop-down.

### 3. Enter Member # and PAC

Next enter your Member Number and your Access Code (PAC) and click Login.

## Request money you are owed with Copperfin Online Banking.

Easily request money from family, friends or for business purposes.

Request money using online or mobile banking, all you need is a recipient's email address or mobile phone number.

### 1. Login

Log into Online Banking and click Transfers- Request Interac e-Transfer on the left navigation panel.

### 2. Select the Recipient

If you've requested money from them before, select their name from the list and check off the acknowledgement statement. If you haven't, click Add New Recipient. Enter their name, email address and/or mobile number and select how to send transfer notification by. Now enter a security question and answer, then click Add Recipient.

### 3. Enter the Amount

Enter the amount you wish to request.

### 4. Select Account to Deposit the Money

Choose the account you wish for the request to be deposited into.

### 5. Finalize

Once everything's entered, click Request to finalize the transfer. The recipient will get a text or email notification of the request.